



# ST PAUL'S CATHOLIC PRIMARY SCHOOL

## INTERNET POLICY

Today millions of people regularly use the Internet and e-mail to communicate. Their usage is predicted to continue to rise as global communications become part of our daily social and economic life. Already there is a huge wealth of educational resources available on the Internet and this too will continue to grow. At St Paul's we believe that pupils should have opportunity to use these resources to support their learning.

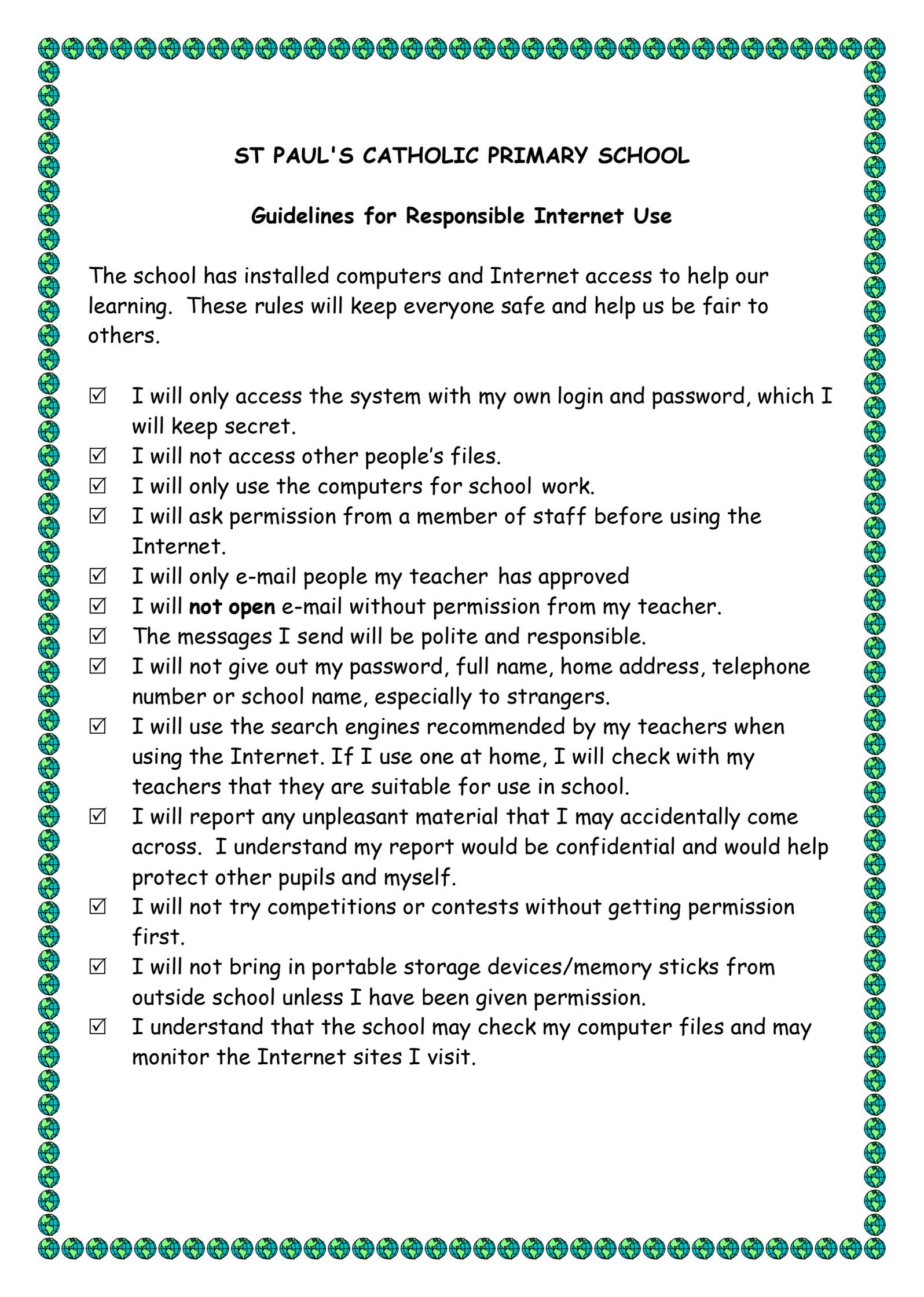
The Internet provides access to a greater library of resources than could ever be provided in school. However, where as the resources in school are carefully selected to be consistent with national and school policies, those on the Internet are not. Teachers will therefore always be on hand to help pupils choose appropriate Internet resources.

The Internet also contains materials of a potentially offensive nature. The school will only connect to the Internet through the Hertfordshire Learning Grid, which employs the very best that technology can currently offer to filter out any such inappropriate/offensive material. The school will also promote the use of Ask Jeeves for Kids or Yahoooligans search engines, which only list web-sites suitable for children. Children will only be allowed to access the Internet or e-mail in the presence of a member of staff.

Written parental permission will be sought for each child before they access the Internet or e-mail. Parents will therefore receive a letter explaining the school's use of the Internet and e-mail and a copy of the rules governing pupils' use. Each class teacher will keep a record of pupils who are allowed to use the Internet and any who are not.

The children will receive training on the responsible and safe use of the Internet. However the school cannot be held responsible for misuse that occurs outside the school, although they reserve the right to inform parents if these situations are affecting relationships and work in school.

The ICT co-ordinator will ensure the policy is implemented and regularly review the effectiveness of measures to restrict access to undesirable materials on the Internet.



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### Guidelines for Responsible Internet Use

The school has installed computers and Internet access to help our learning. These rules will keep everyone safe and help us be fair to others.

- I will only access the system with my own login and password, which I will keep secret.
- I will not access other people's files.
- I will only use the computers for school work.
- I will ask permission from a member of staff before using the Internet.
- I will only e-mail people my teacher has approved
- I will **not open** e-mail without permission from my teacher.
- The messages I send will be polite and responsible.
- I will not give out my password, full name, home address, telephone number or school name, especially to strangers.
- I will use the search engines recommended by my teachers when using the Internet. If I use one at home, I will check with my teachers that they are suitable for use in school.
- I will report any unpleasant material that I may accidentally come across. I understand my report would be confidential and would help protect other pupils and myself.
- I will not try competitions or contests without getting permission first.
- I will not bring in portable storage devices/memory sticks from outside school unless I have been given permission.
- I understand that the school may check my computer files and may monitor the Internet sites I visit.